LOGISTICS NOTE

A. CONFERENCE INFORMATION

1. Date and Venue

The Fifteenth International Conference of National Human Rights Institutions (NHRIs) will be held from 2 to 3 December 2026 in Amman, Jordan. The Conference will take place at:

The Landmark Amman Hotel & Conference Centre

Al-Hussein Bin Ali Street, Amman 11118, Jordan

Telephone of reception: +962 6 5607100

www.landmarkamman.com

2. Format of the Conference

The International Conference will be held in person.

For those participants unable to attend in person, kindly note that a remote option **has not yet been confirmed.** Should hybrid modalities become available, GANHRI will circulate a registration form for online participation in a separate email.

3. Working Languages

In line with GANHRI Statute, interpretation will be provided in Arabic, English, French, and Spanish.

Co-funded by the European Union
Co-funded by UNDP

4. Participation

The International Conference is open to all GANHRI members and invited observers.

Observers are welcome to request participation, subject to approval by the Conference's Preparatory Committee. To apply for participation as an observer, please send your request to conference@ganhri.org by **26 October 2026**, indicating "Observer Request – name of your organization" in the subject line, along with a brief rationale for your participation.

5. Registration

Please register online no later than **31 October 2026,** using the following link:

https://forms.cloud.microsoft/e/C1MpNPzAfM

In order to ensure broad participation across all NHRIs, we encourage delegations to limit in-person attendance to a maximum of two representatives per institution.

6. Agenda and documentation

The agenda and supporting documents will be made publicly available on the GANHRI website. The draft declaration will be circulated to registered participants closer to the Conference.

For up-to-date information about the Conference please visit: https://ganhri.org/event/15th-international-conference/

7. Presentation and Interventions

Presentations will be pre-assigned to designated speakers. Presenters are kindly requested to submit their slides, supporting materials, and written remarks to conference@ganhri.org by **25 November 2026** to facilitate the work of the interpreters. When submitting, please use the subject line and name your files as follows: "NHRI/Organisation name-Session title" (e.g. "CNDH Morocco-Session A1").

Participants wishing to take the floor during sessions may do so by raising their nameplate on the day. Please note that speaking time may vary depending on the session, and participants are asked to respect the time allocations indicated in the programme.

Please note that observers may only take the floor if invited to do so if invited by moderators.

8. Reception and Social Events

A welcome dinner will be hosted on Wednesday 02 December, at 7pm, at The Landmark Hotel Amman, to which all participants are invited. Attendance at the welcome dinner is confirmed through the registration form.

Additionally, Jordan's National Centre for Human Rights is organising a social event on Friday 04 December 2026. Further details will be provided in the final programme.

B. PRACTICAL INFORMATION

1. Venue

Wi-Fi: Complimentary Wi-Fi is available at the venue. Access details will be provided upon arrival.

Meals: A working lunch will be provided for all in-person participants. Coffee, tea, and refreshments will be available during breaks throughout the day.

Prayer room: A prayer room is available at the venue. Please inquire at the registration desk for details.

Accessibility: The venue is adapted to people with reduced mobility. Participants with specific accessibility requirements are invited to indicate these in the registration form.

2. Travel and Accommodation

Unless otherwise informed by the hosts, participants are expected to cover their own travel and accommodation expenses and to ensure they have adequate medical coverage and travel insurance for the duration of their stay in Jordan.

It is recommended that participants make their own booking arrangements as early as possible, given that there are a limited number of rooms available with the rates listed below.

For information on travel to Jordan, please visit: https://jordan.gov.jo/EN/Pages/Before_your_visit.

It is strongly recommended to stay at the Landmark Hotel Amman, where the Conference takes place. We have negotiated preferential rates with the hotel. Please book through the links below to access these special rates.

Room Type	Rate (per night, inc. breakfast)		Link
Single			Premium Single Booking
Premium	75.00 JOD	106.00 USD	
Deluxe	100.00 JOD	142.00 USD	
Executive	120.00 JOD	170.00 USD	
Double/Twin			Premium Double Booking
Premium	87.00 JOD	106.00 USD	
Deluxe	112.00 JOD	158.00 USD	
Executive	132.00 JOD	187.00 USD	

Please also find below a comprehensive list of alternative hotels nearby, should other options be more amenable.

Hotels Near the Amman Landmark Hotel & Conference Center

Hotel	Star Rating	Approx. Distance from Landmark	Approx. Walking Time	Location
Celino Hotel	3★	0.5 km	7 min	Shmeisani
Coral Tower Hotel by Hansa	4★	0.5 km	7 min	Al Abdali
Amman Rotana	5★	0.9 km	13 min	Al Abdali Boulevard
Grand Hyatt Amman	5★	1.0 km	14 min	Jabal Amman
W Amman	5★	1.1 km	15 min	Al Abdali
The Abdali Boulevard Hotel	5★	1.4 km	20 min	Al Abdali Boulevard
Post Boutique Hotel Amman	4★	1.5 km	20 min	4th Circle
Amman West Luxury Hotel by Azar	4★	1.5 km	20 min	4th Circle
Amman Marriott Hotel	5★	1.9 km	24 min	Shmeisani

3. Visa requirements for Jordan

It is the responsibility of participants to obtain necessary visas to attend the Conference, including an entry visa for Jordan and any transit visas that may be necessary.

If required, Jordan's National Centre for Human Rights can provide participants with a letter of invitation upon request. Please contact Arwa Abbadi at arwa.a@nchr.org.jo to request one, with conference@ganhri.org in copy.

As processing times vary and can take an average of 3 weeks to process, participants are strongly encouraged to initiate their visa application as early as possible.

You can find more information regarding the visa application process here:

https://jordan.gov.jo/EN/Pages/Travel_Visas.

4. Arrivals in Amman

Queen Alia International Airport (AMM) is located approximately 34.3 km from the Conference venue. Please note that transport from the airport to the hotel is the responsibility of each participant. Options are outlines below.

Shuttle service: A shuttle service organised by the hotel is available upon request, for a fee. Participants are asked to liaise directly with the hotel reception when booking their reservation.

Taxi (yellow cab): The fare is meter-based and costs approximately JOD 22 to the city centre. Journey time is around 45 minutes under normal traffic conditions. Please ensure the driver resets the meter before departure. Fares may be slightly higher after 9pm.

Uber/ Careem: Both apps operate in Amman, with fare typically around JOD 15.

Airport Express Bus: Runs 24/7 every 30-60 minutes. The fare is JOD 3.30, with a journey time of approximately 60 minutes.

5. Public transportation

Taxi F, Uber, and Careem are the most practical apps for getting around the city. Alternatively, participants are encouraged to liaise with their hotel reception to arrange transportation.

6. Currency

The local currency is the Jordanian Dinar (JOD): JOD 1 ≈ USD 1.41 ≈ EUR 1.27.

ATMs are available at the airport.

7. Electricity

In Jordan, the plugs are Type C, F and G, with a standard voltage of 230V and 50Hz. The standard voltage is 230V at a frequency of 50Hz. For specific information based on your country, please visit: https://www.power-plugs-sockets.com/jordan/.

Remember to bring a converter if your equipment does not use one of the plug types above. Generally, laptop chargers, phone chargers, razors and camera chargers work with all voltages from 100V to 240V; check the label on your charger to confirm.

8. Weather

December is generally cold and rainy in Amman. During this time of year, daytime temperatures typically range between 13°C and 15°C, while temperatures can drop to around 4°C–6°C in the evening and early morning. Rain is possible during this period, so participants are advised to bring warm clothing, a jacket, and an umbrella.

9. Time Zone

Jordan operates on Arabia Standard Time (UTC+3) throughout the year. There is no daylight-saving time adjustment.

To check the current local time in Jordan, visit:

https://www.timeanddate.com/worldclock/jordan/amman

10. Phone

To call local Jordanian numbers from a foreign mobile, dial "+962" followed by the number, omitting the leading zero.

To make international calls from Jordan, dial "00" followed by the country code.

Participants are advised to check with their mobile provider that their plan covers calls and data in Jordan prior to departure.

11. Security and Emergency Information

Participants are encouraged to consult their national foreign affairs ministry for up-to-date travel advisories before travelling to Jordan.

In case of emergency, the relevant numbers in Jordan are:

- Emergency number: 911
- Tourist Police Hotline: +962 79 550 5755
- Landmark Hotel and Conference Centre reception/security: +962 6 5607100 (available 24/7)

Participants are also advised to keep the contact details of their country's embassy or consulate in Jordan readily available.

For a full list of essential contact numbers in Jordan, please visit:
https://jordan.gov.jo/EN/Pages/Essential_Contact_Numbers.

12. Contact(s)

For any questions regarding the Conference, please contact the organising team at: conference@ganhri.org.